



Transition Policy



Play, Learn and Grow Together

It is the policy of Hart Memorial Nursery that parents and children are helped towards a smooth transition throughout the various stages of their education so that the children will feel secure and happy in their new surroundings.

Hart Memorial Nursery will seek to work in partnership with the pre-pre-school settings which feed into the pre-school year and also with the primary schools to which the Nursery children will move on. This will be done in the following ways:-

In preparation for the children commencing Hart Memorial Nursery:

- Parents/carers will attend an information meeting in Hart Memorial Nursery (May / June of year of admission).
- Children will visit the Nursery for a stay and play afternoon with their parents (as above).
- Children will visit Nursery through the Blossom Sure Start Transition Programme (as above).
- Parents/carers will complete Pupil Consent Documentation and a 'Help Us Get to Know You' questionnaire; this important information is used by the Nursery staff to aid a smooth start for the pupils.
- With consent from parents / carers, Hart Memorial Nursery staff will make contact with any pre-pre-school providers to seek information and request reports.
- Parents / carers will attend an induction day with their child's class teacher before children begin school with their peers.
- Children will all commence Nursery on the first day of the new school year in two groups of 13.
- The September settling in process will build up to full class size and staying for school dinner using a smooth, calm and phased approach based on the individual needs and well-being of each child.
- Home visits are arranged in the first half term to support the settling in process.
- Parents / carers will be invited to a Settling In progress meeting in the first term. At this meeting, parents / carers will receive a verbal individual progress report.

In preparation for P1:

- The Nursery teachers teach a mini topic about going to "Big School" in term 3. They provide appropriate books, stories and rhymes on this subject.
- The Nursery class teachers make contact with the feeder primary schools to share pupil information (with parental consent) to help ease the transition process.
- Teachers from the primary school/s are invited to visit the Nursery and meet their new children. In Hart Memorial we have 4 phases for transitioning during the month of June:
 - Week 1-The Primary 1 teachers visit Nursery during play
 - Week 2- The Primary 1 teachers visit Nursery for story-time
 - Week 3- The children and their parents/carers visit the "new" school to see their classrooms and teachers on the P1 Open Afternoon
 - Nursery children visit their P1 class for playtime and story with the P1 Teacher and Assistant
 - Week 4-Nursery children have their dinner in the school canteen supported by the Nursery staff
- Individual arrangements are made for children with Special Educational Needs who transfer to other educational establishments.
- Pre-School Transition Reports are completed by the class teachers and, with parental consent, are forwarded to relevant primary schools in June.
- The children are encouraged to visit the Nursery again after their transfer to primary school to keep in touch.

Reviewed: November 2019